

FULL COUNCIL BUDGET MEETING – 21 February 2017

Maximum time allowed is indicative and at the Lord Mayor's discretion

PROCEDURE TO BE FOLLOWED

1. The Mayor will introduce the report, summarise and move it. **20 mins max**
2. The Cabinet Member for Finance, Governance and Performance will second the report. **10 mins max**
3. Each party group will be given the opportunity to respond to the budget proposals in order of size of group- one speaker to be nominated by each group.
☐Labour Group; ☐Conservative Group; ☐Green Group; and ☐Liberal Democrat Group **10 mins max each speaker**
4. The Chair of OSM Board will then be given an opportunity to present comments on behalf of the Board. **10 mins max**
5. Each amendment will be moved, seconded, debated and voted on in the order shown in the agenda papers. Reasons for the proposed amendment will be clearly stated. The Mayor will respond to each amendment and sum up, before it is voted on. **3 mins max for each speaker**

(The vote on each amendment is carried on a simple majority of those voting)

Note: it is possible that some of the amendments may in effect relate to the same "budget" pot. To take account of this, and in line with the approach adopted at last year's budget meeting, it is suggested that it may be appropriate for the Lord Mayor to allow an element of flexibility in relation to the debate. Some members may wish to speak about a later amendment during the debate about an earlier amendment which relates to the same "budget" pot – as otherwise, the later amendment might not be reached at a later stage of the meeting (or may "fall" by default) if an earlier amendment (i.e. relating to the same budget "pot") is carried.

6. At this point, the Chief Financial Officer will confirm the position in terms of which budget amendments were carried under 5 above and the Lord Mayor (seconded by the Deputy Lord Mayor) will then move that Full Council note the Chief Financial Officer's statement as required under the Local Government Act 2003.

7. The Lord Mayor will then invite debate on the budget proposals – as amended or not - (i.e. the revenue and capital budget).

Members are asked to note in particular that during this debate (*i.e. at this stage of the meeting*), they should make any comments they may wish to raise in relation to any part of the budget recommendations.

8. The Mayor has until the end of the 28th February 2017 to consider the amendments and his response. He may
- a. accept the budget as now amended; or
 - b. he may resubmit his original (unchanged) proposals, stating his reasons; or
 - c. he may submit alternative proposals, stating his reasons.

Please note that if the Full Council meeting needs to reconvene it will do so on the **7th March at 12 noon**. If the Mayor decides to resubmit his original budget or alternative proposals, then Council will be reconvened.

**If the Mayor decides to accept the amended budget, then he will indicate to the meeting and the Monitoring Officer accordingly.
In these circumstances it will not be necessary to reconvene the Council meeting.**

9. The Lord Mayor will then propose the recommendations (as amended or not) and these will be seconded by the Deputy Lord Mayor. Items for noting will be voted on en bloc but items for agreement will be voted on separately.

To **NOTE**:

- a) Note the budget consultation process that was followed and feedback as outlined in Appendix 8.
- ii) Note the Cumulative Impact Assessment in Appendix 7.
- iii) Note that the consultation feedback and cumulative impact assessment has been taken into consideration and has informed the final budget proposals.
- iv) Note the proposals for reducing costs and generating income, underpinning the Council's budgets for 2017/18 and future years in Appendix 6 which amount to £62.2m.
- v) Note the budget consultation process that will be followed where required as per paragraph 23 of the report.
- vi) Note the comments of the Service Director Finance (s151 Officer) on the robustness of the Budget and adequacy of reserves as set out at paragraph 21 of the report.

To **AGREE** the recommendations (as amended or not) as set out in the report:

(The vote on each of the 5 recommendations is carried on a simple majority of those voting)

- a) The main budget recommendations – see para (g)(j)(k) and (l) of the report (including reserves).
- b) The Use of £1m Council Reserves recommendations- recommendation (h).
- c) The Treasury Management recommendations – recommendation (m).
- d) The calculations of the Council Tax base and Council tax bandings– recommendation (i) and (o).
- e) The Section 151 Officer delegation – recommendation (n).

(In the event of a reconvened meeting on 7th March, the Council must take into account the reasoning put forward by the Mayor in considering his re-submitted budget and consider whether it wishes to approve an alternative budget to that now proposed. If an alternative budget is proposed it must be approved by a 2/3rds majority in order to be adopted.)

February 2017